



Human Resources Department

Job Opportunities

Title: Casino Controller
Department: Finance
Opening Date: May 4, 2009
Closing Date: When Filled
Gaming License Required: Yes
Positions Available: 1 Full-Time
Pay Rate: Salaried
Shift: Varies

Job Summary: The Casino Controller will oversee all gaming related areas for all day to day operations. The candidate will be a problem solver, knowledgeable in gaming regulations and laws and able to make appropriate, confident decisions. Basic accounting skills and make journal entries; Manage the chart of accounts; Reconcile bank statements; Prepare amortization schedules for loan and equities; Prepare monthly financial statements; Oversee the preparation and accuracy of the gaming audit revenue reporting; Establish audit procedures that will help ensure that all gaming regulations and laws are followed; Prepare all taxes and regulatory fees; Evaluate the finance department structure and develop a plan for continual improvement of the efficiency and effectiveness of the group. Provides individuals with professional and personal growth. Oversees the operations of the Casino Cage, Count Teams and Gaming Revenue Auditors; Must demonstrate a well-developed interpersonal and communication skill, exhibit leadership characteristics of motivation, confidence, intelligence and teamwork. Manager Casino accounting employees, casino cage and revenue audit, is responsible for overall direction, coordination, and evaluation of casino accounting department. Carries out supervisory responsibilities in accordance with organization's policies; Other duties as assigned by the Chief Financial Officer.

Job Qualifications: Four Year Degree; 5 to 10+ years experience; Must understand the complete accounting cycle.

Mescalero Apache Tribal Preference. Bi-cultural experience preferred.

Applications/Resumes must be submitted to the Human Resources Center located on the 5th Floor, East end of the Inn. Applications/Resumes may be submitted via Fax at 505-464-7310. For more information contact the center at 505-464-7329.

"Best All Season Resort Destination in the Southwest".