



Human Resources Department

Job Opportunities

Title: Internal Audit Manager
Department: Finance (Audit Committee)
Opening Date: May 4, 2009
Closing Date: When Filled
Gaming License Required: Yes
Positions Available: 1 Full-Time
Pay Rate: Salaried
Shift: Varies

Job Summary: The Internal Audit Manager will work as part of the business office team in monitoring and suggesting operational improvements to increase results and secure the company's assets. It is also the Internal Audit Manager's responsibilities to Develop and Improve Audit programs, Lead the audit team as well as the Sarbanes/Oxley internal controls. Achieve the facility Internal Audit work-plan by performing audits, investigations and reviews throughout the organization. Test the Sarbanes Oxley documentation and Key Control Process; Conduct interviews and performs research to gain an understanding of the area being audited; Performs audit testing to determine the design and operating effectiveness of the key controls; Complete follow up audits to determine adequacy and effectiveness of corrective actions; Provides testing in all sensitive areas, Inventory, POS, Cage, Gaming, etc. to insure controls are sufficient and in place; Provides testing to ensure the employees have a clear understanding of the controls in place; Prepare and report monthly and/or quarterly findings to the Audit Committee.

Job Qualifications: Bachelor of Science, Masters preferred, Certified Public Accountant (CPA) or Certified Internal Auditor (CIA). 3+ years experience in Gaming Internal Audit; Knowledge of the Standards for the Professional Practice of Internal Auditing of the Institute of Internal Auditors.

Mescalero Apache Tribal Preference. Bi-cultural experience preferred.

Applications/Resumes must be submitted to the Human Resources Center located on the 5th Floor, East end of the Inn. Applications/Resumes may be submitted via Fax at 575-464-7310. For more information contact the center at 575-464-7329.

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